

# EDUCATOR APPLICATION FORM



**ASEPROCE WORKSHOP 30 OCTOBER 2019**

## THE VENUE

The event will be held in the HOTEL ILUNION PIO XII. MADRID

## ACCOMMODATION

HOTEL ILUNION PÍO XII. Avd Pío XII, 77. Madrid. Spain

**Breakfast** is included in the bedroom rate, if you prefer a light breakfast, complimentary pastries, tea and coffee are available in the conference room.

**Lunch** at ILUNION PIO XII Lunch will be served on the ground floor of the hotel

**Check out:** The check-out time for departure is at 12 p.m

## FORWARDING MATERIALS TO THE HOTEL

Please send packages for The Attention of ASEPROCE WORKSHOP. 30 OCTOBER  
HOTEL ILUNION PÍO XII. AVD PÍO XII 77. 28016 Madrid.

Please clearly mark the name of your institution on the mailing label, so that it can be delivered to your table ready for your arrival

## CONFERENCE INTINERARY

09.00: Venue opens – ASEPROCE staff available

09:00 -09:30: Registration

09:30 -10:30: Presentations

10.30 -12.00: Meetings

12.00 -12.30: Coffee Break

12.30 -14.00: Meetings

14.00 -15.30: Lunch

15.45 -18.45: Meetings

21.00: Dinner

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## ADDITIONAL INFORMATION

### **Getting to the hotel:**

The hotel is a 10 minute taxi ride from Madrid airport and should cost no more than 30 Euros.

### **Visa information**

Spain is part of the borderless region known as the Schengen area and visa requirements vary by nationality. For most nationalities a visa is not required for stays of up to three months. To enter Spain a passport valid for at least three months beyond the period of stay is required. Please check regulations with the respective embassy as soon as possible

If you need any other information or help please let me know

Best regards

Cristina Rivaya, [info@aseproce.org](mailto:info@aseproce.org)

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